

INTERFAITH CAREGIVERS
OF WASHINGTON COUNTY, INC.

FINANCIAL STATEMENTS

For the Years Ended December 31, 2023 and 2022

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Kieckhafer, Dietzler, Hauser, Hanson LLP

INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Board of Directors of
Interfaith Caregivers of Washington County, Inc.
West Bend, Wisconsin

We have reviewed the accompanying financial statements of Interfaith Caregivers of Washington County, Inc. (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets – modified cash basis as of December 31, 2023 and 2022, and the related statements of revenue and expenses - modified cash basis, functional expenses - modified cash basis, and cash flows - modified cash basis for the years then ended, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of entity management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with the modified cash basis of accounting. We believe that the results of our procedures provide a reasonable basis for our conclusion.


We are required to be independent of Interfaith Caregivers of Washington County, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our reviews.

Accountant's Conclusion

Based on our reviews, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with the modified cash basis of accounting.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than U.S. generally accepted accounting principles. Our conclusion is not modified with respect to this matter.


Kieckhafer, Dietzler, Hauser, Hanson LLP
West Bend, Wisconsin

March 24, 2024

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS -
 MODIFIED CASH BASIS
 December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Cash	\$ 28,408	\$ 166,981
Certificates of deposit	206,425	402,115
Certificate of deposit - restricted for unemployment	10,113	10,068
Investments	344,979	13,141
Prepaid expense	40,316	29,320
Right-of-use asset - net	27,430	41,421
Property and equipment - net	<u>233,297</u>	<u>174,991</u>
TOTAL ASSETS	<u><u>\$ 890,968</u></u>	<u><u>\$ 838,037</u></u>
LIABILITIES AND NET ASSETS		
Accrued liabilities	\$ 2,428	\$ 1,507
Lease liability	27,430	41,421
Net assets		
Without donor restrictions	836,110	755,109
With donor restrictions	<u>25,000</u>	<u>40,000</u>
	<u>861,110</u>	<u>795,109</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 890,968</u></u>	<u><u>\$ 838,037</u></u>

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 STATEMENT OF REVENUE AND EXPENSES - MODIFIED CASH BASIS
 For the Year Ended December 31, 2023

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
NET ASSETS			
Revenue and other support:			
Contributions	\$ 131,052	\$ -	\$ 131,052
United Way	73,316	-	73,316
Grants	450,384	25,000	475,384
Fundraising events	68,360	-	68,360
Less: cost of direct benefit to participants	(8,350)	-	(8,350)
Donated goods and services	11,931	-	11,931
Unrealized gain(loss) on investments	6,260	-	6,260
Interest income	9,830	-	9,830
Miscellaneous revenue	113	-	113
Net assets released from restrictions	<u>40,000</u>	<u>(40,000)</u>	<u>-</u>
TOTAL REVENUE AND OTHER SUPPORT	782,896	(15,000)	767,896
Expenses:			
Program services	586,679	-	586,679
Supporting services:			
Fundraising	55,007	-	55,007
Management and general	<u>60,209</u>	<u>-</u>	<u>60,209</u>
TOTAL EXPENSES	<u>701,895</u>	<u>-</u>	<u>701,895</u>
INCREASE IN NET ASSETS	81,001	(15,000)	66,001
BEGINNING NET ASSETS	<u>755,109</u>	<u>40,000</u>	<u>795,109</u>
ENDING NET ASSETS	<u>\$ 836,110</u>	<u>\$ 25,000</u>	<u>\$ 861,110</u>

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
STATEMENT OF REVENUE AND EXPENSES - MODIFIED CASH BASIS
For the Year Ended December 31, 2022

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
NET ASSETS			
Revenue and other support:			
Contributions	\$ 117,024	\$ -	\$ 117,024
United Way	73,111	-	73,111
Grants	273,705	40,000	313,705
Fundraising events	62,429	-	62,429
Less: cost of direct benefit to participants	(9,103)	-	(9,103)
Program fees	9,000	-	9,000
Donated goods and services	10,662	-	10,662
Unrealized gain(loss) on investments	(1,173)	-	(1,173)
Interest income	2,920	-	2,920
Miscellaneous revenue	110	-	110
Net assets released from restrictions	<u>25,000</u>	<u>(25,000)</u>	<u>-</u>
 TOTAL REVENUE AND OTHER SUPPORT	 563,685	 15,000	 578,685
 Expenses:			
Program services	451,653	-	451,653
Supporting services:			
Fundraising	41,621	-	41,621
Management and general	<u>51,354</u>	<u>-</u>	<u>51,354</u>
 TOTAL EXPENSES	 <u>544,628</u>	 <u>-</u>	 <u>544,628</u>
 INCREASE IN NET ASSETS	 19,057	 15,000	 34,057
 BEGINNING NET ASSETS	 <u>736,052</u>	 <u>25,000</u>	 <u>761,052</u>
 ENDING NET ASSETS	 <u>\$ 755,109</u>	 <u>\$ 40,000</u>	 <u>\$ 795,109</u>

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For the Year Ended December 31, 2023

	Program Services	Supporting Services		Direct Benefit to Participants	Total
		Fundraising	Management and General		
Employee wages	\$ 246,841	\$ 24,379	\$ 33,521	\$ -	\$ 304,741
Payroll taxes	18,883	1,865	2,564	-	23,312
Automobile expense	82,025	-	-	-	82,025
Conference and travel	3,112	-	-	-	3,112
Depreciation	72,400	628	863	-	73,891
Dues and subscription	203	-	3,631	-	3,834
Employee health insurance	32,436	3,203	4,405	-	40,044
Equipment	3,701	462	463	-	4,626
Fundraising events	-	15,191	-	8,350	23,541
H.E.L.P. Corner expense	27,250	-	-	-	27,250
Inkind donations	9,200	1,625	1,106	-	11,931
Insurance	5,512	-	-	-	5,512
Interest expense	-	-	80	-	80
Internet expense	1,248	156	156	-	1,560
Licenses and permits	-	-	270	-	270
Marketing	606	-	1,007	-	1,613
Miscellaneous expense	-	-	1,090	-	1,090
Office supplies	2,817	1,409	1,409	-	5,635
Postage	1,246	156	156	-	1,558
Printing and publications	3,470	3,470	3,470	-	10,410
Professional fees	13,048	-	3,500	-	16,548
Program expense	23,940	-	-	-	23,940
Rent	11,029	1,379	1,379	-	13,787
Retirement - 401k	1,448	143	197	-	1,788
Telephone	2,861	357	358	-	3,576
Utilities	4,673	584	584	-	5,841
Volunteer recruitment	18,730	-	-	-	18,730
Total expenses	586,679	55,007	60,209	8,350	710,245
Less: expenses that offset revenue	-	-	-	(8,350)	(8,350)
Total expenses per statement of activities	\$ 586,679	\$ 55,007	\$ 60,209	\$ -	\$ 701,895

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS
For the Year Ended December 31, 2022

	Program Services	Supporting Services		Direct Benefit to Participants	Total
		Fundraising	Management and General		
Employee wages	\$ 188,051	\$ 21,698	\$ 31,342	\$ -	\$ 241,091
Payroll taxes	14,386	1,660	2,398	-	18,444
Automobile expense	64,349	-	-	-	64,349
Conference and travel	1,158	-	-	-	1,158
Depreciation	67,885	627	906	-	69,418
Dues and subscription	500	-	2,472	-	2,972
Employee health insurance	9,009	1,039	1,501	-	11,549
Equipment	3,621	453	452	-	4,526
Fundraising events	-	8,905	-	9,103	18,008
H.E.L.P. Corner expense	20,641	-	-	-	20,641
Inkind donations	8,885	903	874	-	10,662
Insurance	5,097	-	-	-	5,097
Interest expense	-	-	106	-	106
Internet expense	1,248	156	156	-	1,560
Licenses and permits	-	-	74	-	74
Marketing	1,585	13	625	-	2,223
Miscellaneous expense	850	-	656	-	1,506
Office supplies	2,511	1,256	1,256	-	5,023
Personal property tax	-	-	125	-	125
Postage	1,481	185	185	-	1,851
Printing and publications	2,531	2,531	2,531	-	7,593
Professional fees	9,884	-	3,500	-	13,384
Program expense	9,335	-	-	-	9,335
Rent	10,908	1,364	1,364	-	13,636
Telephone	2,635	329	329	-	3,293
Utilities	4,016	502	502	-	5,020
Volunteer recruitment	21,087	-	-	-	21,087
Total expenses	451,653	41,621	51,354	9,103	553,731
Less: expenses that offset revenue	-	-	-	(9,103)	(9,103)
Total expenses per statement of activities	\$ 451,653	\$ 41,621	\$ 51,354	\$ -	\$ 544,628

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 STATEMENTS OF CASH FLOWS - MODIFIED CASH BASIS
 For the Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in net assets	\$ 66,001	\$ 34,057
Adjustments to reconcile increase in net assets to net cash provided by operating activities		
Depreciation	73,891	69,418
Change in unrealized (gain) loss	(6,260)	1,173
Donation of stock	-	(14,166)
Gain on sale of fixed assets	-	-
(Increase) decrease in:		
Prepaid expense	(10,996)	(25,062)
Right-of-use asset	13,991	(41,421)
Increase (decrease) in:		
Accrued liabilities	921	(2,075)
Lease liability	(13,991)	41,421
	<u>123,557</u>	<u>63,345</u>
NET CASH PROVIDED BY OPERATING ACTIVITIES		
CASH FLOWS FROM INVESTING ACTIVITIES		
(Increase) decrease in certificate of deposit	195,689	(201,454)
Increase in restricted certificate of deposit	(45)	-
Purchases of property and equipment	(132,196)	(16,678)
Purchase of investments	(325,000)	-
Reinvestment of dividends on investment	(578)	(148)
	<u>(262,130)</u>	<u>(218,280)</u>
NET CASH USED IN INVESTING ACTIVITIES		
NET DECREASE IN CASH	(138,573)	(154,935)
BEGINNING CASH	<u>166,981</u>	<u>321,916</u>
ENDING CASH	<u>\$ 28,408</u>	<u>\$ 166,981</u>

See accompanying notes and accountant's review report

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
NOTES TO FINANCIAL STATEMENTS

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies affecting the financial statements of Interfaith Caregivers of Washington County, Inc. (the Organization):

- a) Nature of Organization
The Organization is a not-for-profit organization exempt from income tax under Section 501(c)(3) of the U.S. Internal Revenue Code and is not a private foundation. The Organization was formed in 2003 for the purpose of providing support for a network of volunteers who assist older adults and those with chronic medical conditions (residents of Washington County) in maintaining their independence through assistance with everyday tasks and through transportation to medical appointments.
- b) Basis of Accounting
Generally accepted accounting principles require income to be recognized when earned and expenses to be recognized when incurred. The Organization prepares its financial statements on the modified cash basis of accounting, thus revenue is recognized when received rather than earned and expenses are recognized when paid rather than incurred. Modifications to this are the recognition of depreciation expense and related accumulated depreciation on its property and equipment, recognition of investments at fair value, recognition of accrued liabilities, and recognition of assets and liabilities related to the building leases.
- c) Cash
Cash consists of cash in operating checking accounts and savings accounts.
- d) Investments
Investments are presented at fair value based on quoted market prices.
- e) Property, Equipment and Depreciation
Property and equipment is stated at cost or, if donated, at the approximate fair market value at the date of donation. Minor additions and repairs are expensed in the year incurred. Major additions and renewals are capitalized and depreciated over their estimated useful lives. Depreciation is computed using the straight-line method over the estimated useful lives of the related assets, which range from 3 to 10 years.
- f) Presentation of Net Assets
As required by accounting standards, the Organization reports net assets in one of two categories: net assets without restrictions and net assets with restrictions.
- g) Revenue and Expense Classifications
The Organization receives its revenue primarily through contributions from individuals or foundations in Washington County, United Way, grants, and fundraising events. The expenses of providing programs and supporting services have been reported on a functional basis in the statement of revenue and expenses and in the statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services based on estimates made by management.
- h) Uncertain Tax Positions
The Organization's current accounting policy is to disclose liabilities for uncertain tax positions when a liability is probable and estimable. Management is not aware of any violation of its tax status as an organization exempt from income taxes, nor is it aware of any exposure to unrelated business income tax. The Organization files tax returns in the U.S. federal jurisdiction and the state of Wisconsin. The Organization does not have any tax returns currently under examination by a federal or state jurisdiction.

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 NOTES TO FINANCIAL STATEMENTS

NOTE 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

- i) Advertising
 Advertising costs are expensed as they are paid. No advertising paid in 2023 and 2022.
- j) Uninsured Cash Balances
 The Organization maintains cash balances at one financial institution. These balances may at times exceed the federally insured limit of \$250,000. The Organization has not experienced any losses in such accounts, and believes it is not exposed to any significant credit risk on cash.
- k) Use of Estimates
 The preparation of financial statements in conformity with the modified cash basis of accounting requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.
- l) Date of Management Evaluation
 Management has evaluated subsequent events through March 24, 2024, the date the financial statements were available to be issued.

NOTE 2 - DONATED SERVICES

A significant portion of the Organization's functions are conducted by unpaid volunteers and board members. The value of this contributed time is not reflected in the accompanying financial statements since the volunteers' time does not meet the criteria necessary for recognition.

The Organization received donations of rent and office supplies, which are contributed nonfinancial assets and all were used by the Organization. The value of these donations is reflected in the financial statements as an increase in donated goods and services and as an increase in appropriate related expenses, totaling \$11,931 and \$10,662 for the years ended December 31, 2023 and 2022, respectively.

NOTE 3 - INVESTMENTS AND FAIR VALUE DISCLOSURE

The Organization's investments are held by Fidelity Investments and consist of money market funds and donated shares of stock received during 2022. The fair value of these investments are readily marketable and are determined by obtaining quoted prices on a nationally recognized securities exchange (Level 1 inputs as defined by Financial Accounting Standard Board).

Investments, at fair value (and all Level 1 inputs), at December 31, 2023 and 2022 consist of the following:

	2023		2022	
	Fair Market Value	Cost	Fair Market Value	Cost
Money market fund	\$ 325,726	\$ 325,726	\$ 148	\$ 148
Common stock	19,253	14,166	12,993	14,166
	<u>\$ 344,979</u>	<u>\$ 339,892</u>	<u>\$ 13,141</u>	<u>\$ 14,314</u>

The components of investment income for the years ended December 31, 2023 and 2022 consist of the following:

	2023	2022
Interest and dividend income	\$ 578	\$ 48
Change in unrealized gain/loss on investments	6,260	(1,173)
	<u>\$ 6,838</u>	<u>\$ (1,125)</u>

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 NOTES TO FINANCIAL STATEMENTS

NOTE 4 - PROPERTY, EQUIPMENT AND DEPRECIATION

The Organization maintains property and equipment at December 31, 2023 and 2022 as follows:

	<u>2023</u>	<u>2022</u>
Vehicles	\$ 510,213	\$ 378,017
Leasehold improvements	52,886	52,886
Computers	2,154	10,116
Office equipment	<u>6,094</u>	<u>6,263</u>
	571,347	447,282
Accumulated depreciation	<u>(338,050)</u>	<u>(272,291)</u>
	<u>\$ 233,297</u>	<u>\$ 174,991</u>

Depreciation is calculated based on the straight line method over 3-10 years. Depreciation expense was \$73,891 and \$69,418 for the years ended December 31, 2023 and 2022, respectively.

NOTE 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are available for the following purposes as of December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Healthy Community Fund for transportation	\$ 25,000	\$ 25,000
Bader Foundation	<u>-</u>	<u>15,000</u>
	<u>\$ 25,000</u>	<u>\$ 40,000</u>

NOTE 6 - NET ASSETS WITHOUT DONOR RESTRICTIONS

The Organization's net assets without donor restrictions is comprised of undesignated amounts and amounts designated for unemployment at December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Undesignated	\$ 825,997	\$ 745,011
Designated for unemployment	<u>10,113</u>	<u>10,068</u>
	<u>\$ 836,110</u>	<u>\$ 755,109</u>

NOTE 7 - LEASES

The Organization leases its office space under operating leases with up to 10 year initial terms. The Organization has no finance leases at December 31, 2023. The agreements provide for minimum lease payments and do not include variable payments. The lease agreements do not include any material residual value guarantees or restrictive covenants.

The components of lease expense are as follows for the years ending December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Operating lease cost	\$15,588	\$15,438

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 NOTES TO FINANCIAL STATEMENTS

NOTE 7 - LEASES (CONTINUED)

Supplemental cash flow information related to leases for the years ending December 31, 2023 and 2022:

Cash paid for amounts included in the measurement of lease liabilities:

	<u>2023</u>	<u>2022</u>
Operating cash flows from operating leases	\$15,588	\$15,438

Supplemental balance sheet information related to leases is as follows at December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Operating right-of-use assets	\$ 54,641	\$ 54,641
Accumulated amortization	<u>(27,211)</u>	<u>(13,220)</u>
Net operating ROU assets	<u>\$ 27,430</u>	<u>\$ 41,421</u>
Operating lease liabilities		
Current operating liabilities	\$ 14,667	\$ 13,991
Noncurrent operating lease liabilities	<u>12,763</u>	<u>27,430</u>
Total operating lease liabilities	<u>\$ 27,430</u>	<u>\$ 41,421</u>
Weighted-average remaining lease term: Operating leases	1.8 years	2.8 years
Weighted-average discount rate: Operating leases	4.73%	4.73%

Maturities of lease liabilities for operating leases are as follows:

2024	\$ 15,588
2025	<u>12,990</u>
Total future undiscounted lease payments	\$ 28,578
Less: interest	<u>(1,148)</u>
Present value of lease liabilities	<u>\$ 27,430</u>

NOTE 8 - CERTIFICATE OF DEPOSIT FOR UNEMPLOYMENT

The Organization has a certificate of deposit with Glacier Hills Credit Union which is co-owned by the Organization and the Treasurer of the Wisconsin Unemployment Reserve Fund, State of Wisconsin. This certificate of deposit allows the Organization to only pay unemployment costs when incurred rather than paying the unemployment cost in relation to payrolls. The CD is \$10,113 and \$10,068 at December 31, 2023 and 2022, respectively.

NOTE 9 - DEFINED CONTRIBUTION PROFIT SHARING AND 401(k) PLAN

The Organization started a 401(k) retirement plan during 2023 for all employees who meet the eligibility requirements. The plan allows 401(k) employee deferrals not to exceed a dollar limit set by law, with an employer match provision. Total employer contributions to the plan for the year ended December 31, 2023 were \$1,788.

INTERFAITH CAREGIVERS OF WASHINGTON COUNTY, INC.
 NOTES TO FINANCIAL STATEMENTS

NOTE 10 - LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following as of December 31, 2023 and 2022:

	<u>2023</u>	<u>2022</u>
Cash	\$ 28,408	\$ 166,981
Certificates of deposit	216,538	412,183
Investments	344,979	13,141
Less: Amounts with donor restrictions	(25,000)	(40,000)
Less: Amount designated for unemployment	<u>(10,113)</u>	<u>(10,068)</u>
	<u>\$ 554,812</u>	<u>\$ 542,237</u>

The Organization maintains a policy of structuring its financial assets to be available as its general expenditures, liabilities, and other obligations come due.